

PRESIDENT

OLEKSANDR GLADYSH

president@idfdance.org
WhatsApp +380505656401



IDFDANCE.ORG

SECRETARY

URSZULA DZIEKCIAREK

Urszula.Dziekciarek@idfdance.org
WhatsApp +48570799570

Privacy and Data Protection Policy

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IDF Privacy Protection Notice

Privacy and data protection is very important to us, and we do our best to comply with the regulations in this field.

Our operations as International Dance Federation involve the processing of personal data. This privacy policy informs you about our use of personal data and about your related rights. As we process personal data in different contexts, this privacy policy contains a general part applying to all of our processing of personal data (section A below) before setting out specifics with respect to personal data processed in the context of our athletes – dancers (section B).

A. GENERAL PART

1. Introduction

This privacy policy serves to fulfil the requirements of the General European Data Protection Regulation (GDPR) and applicable national law. The GDPR is applicable whenever data is processed related to citizens from a member state of the EU or by a controller inside the EU.

2. Definitions

2.1. "Personal data" and "data subject"

"Personal data" means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person".

2.2. „Processing“

The term "processing" means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

2.3. „Controller“

The term „controller“ refers to the natural or legal person, public authority, agency or other body that, alone or jointly with others, determines the purposes and means of the processing of personal data; where the purposes and means of such processing are determined by EU or

EU Member State law, the controller or the specific criteria for its nomination may be provided for by EU or EU Member State law. Pursuant there to, we, International Dance Federation (I.D.F.) are the responsible controller regarding the processing of your personal data. Our data protection officer is Urszula Dziekciarek, email address: Urszula.Dziekciarek@idfdance.org

2.4. „Processor“

The term “processor” refers to a natural or legal person, public authority, agency or other body that processes personal data on behalf of the controller. If we use processors who process data following our instructions and for the purposes we have specified, we will inform you accordingly.

2.5. „Recipient“

The term “recipient” means a natural or legal person, public authority, agency or another body, to which personal data are disclosed, whether it is a third party or not. However, public authorities that may receive personal data in the framework of a particular inquiry in accordance with European EU or Member State law shall not be regarded as recipients; the processing of such data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

2.6. „Third party“

The term “third party” means a natural or legal person, public authority, agency or body other than the data subject, the controller, the processor and persons who, under the direct authority of the controller or processor, are authorised to process personal data.

2.7. „Consent“

A “consent” of the data subject means any freely given, specific, informed and unambiguous indication of the data subject’s wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her.

3. Data Subject Rights – Your Rights

Although this privacy policy contains sub-sections for specific contexts of data processing (see section B below), you have the same rights in all contexts in which we process your personal data. These rights are explained below in more detail. You also have the possibility to contact us at any time if you have any questions about the scope of your rights. You can find our contact details above in section 2.3.

When we process your personal data, you have the following rights:

3.1. Right to Information and Access (Article 12, 15 GDPR)

You have the right to ask at any time whether and which of your personal data is processed by us. Furthermore, you have the right to request access to the personal data that we hold of you.

3.2. Right to Rectification and Erasure (Article 16, 17 GDPR)

You have the right to request a correction of your personal data at any time, for example if it is incorrect or incomplete. You also have the right to request that we erase your personal data, for example if it is no longer required for the original purpose of processing, if it has been incorrectly processed, or if you have revoked your consent to data processing or objected data processing. If statutory obligations conflict with your right to erasure, we will block your personal data and only keep it for the purpose of statutory storage.

3.3. Right to Restriction of Processing (Article 18 GDPR)

You have the right to request that the processing of your personal data shall be restricted, for example if data has been incorrectly processed. We will inform you of any correction, deletion or restriction of the processing of your personal data.

3.4. Right to Data Portability (Article 20 GDPR)

You have the right to receive your personal data in a structured, commonly used, machine readable format, and the right that we transmit your personal data to another controller.

3.5. Right to Withdraw Consent

You have the right to withdraw at any time any consent that you may have granted to the processing of your personal data.

3.6. Right to Object (Article 21 GDPR)

As far as your particular situation so justifies, you have the right to object to the processing of your personal data at any time, insofar as this processing is based on Article 6 para. 1 lit. e and f GDPR. In case of your objection, we will no longer process your personal data, unless we can prove compelling legitimate reasons for the processing that outweigh your interests, rights and freedoms, or unless the processing serves to assert, exercise or defend our legal claims.

3.7. Right to Complain

You have the right to lodge a complaint with the supervisory authority responsible for you. This can be the supervisory authority located in the EU Member State in which you are staying, in which you live or in which the provisions of the GDPR may have been violated.

4. Changes to this Privacy Policy

This privacy policy is subject to change in order to adapt new legal requirements or react to changed circumstances. We will notify you immediately about any changes to our privacy policy. Such notification may be effected electronically, e.g. by posting it on our website.

5. Data Transfer to Third Countries

The data processing described in this privacy policy may lead to data transfers to third countries outside the scope of application of the GDPR. For those cases, we would like to inform you that the EU Commission has prepared standard contractual clauses or declared adequacy decisions, which can both ensure that the processing of your personal data in third countries will be dealt with the same level of protection as in the EU. In the absence of standard contract clauses or adequacy decisions, the processing of your personal data will be based on your free consent and can lead to a data protection level lower than applicable in the EU (Article 49GDPR).

We will inform you about any particular data transfer to third countries and ask for your consent.

6. The information we collect

The personal information we collect might include your name, address, email address, IP address, and information regarding what pages are accessed and when. We will collect information about you in different situations, for instance when you contact us or when you request a service from us. We may also collect certain information when you visit our online communication channels, through cookies and similar technologies.

7. How we use your personal information

We use the personal information we collect to deliver and promote our services, to communicate with you and to provide you with the services which you have requested. We also make available our content on a variety of third party platforms like Facebook, Instagram or YouTube. These platforms are governed by their own terms and conditions and privacy policies that we strongly recommend you read.

8. The information we share with third parties

We will only provide your information to third parties in the following circumstances: (1) we share certain user information with our affiliates and service providers who work with us to offer you the Services; (2) we may share your information with authorities or third parties when we believe that we have a legal obligation to do so; and (3) we may share your information with third parties when you have given us your prior authorization to do so.

9. How to limit or delete your personal information

We are working on ways to make it easier for you to review and correct your information. If you change your email address, or if any other information we hold is inaccurate or out of date, please contact us as soon as possible.

10. Security precautions in place to protect the loss, misuse or alteration of your information

When you provide us with personal information, we take steps to ensure that it is treated securely. We have implemented reasonable technical and organisational measures designed to secure your personal information from accidental loss and from unauthorised access, use, alteration or disclosure. However, the internet is an open system and we cannot guarantee that unauthorised third parties will never be able to defeat those measures or use your personal information for improper purposes. If you communicate with us by e-mail, you should note that the secrecy of e-mail is not guaranteed.

By sending us sensitive or confidential messages that are not encrypted, you accept the risk of a possible lack of confidentiality.

11. 16 or under

We are concerned to protect the privacy of children aged 16 or under. If you are aged 16 or under, please get your parent/guardian's permission beforehand whenever you provide us with personal information.

12. Our website

You do not need to give us any information about yourself to view our website. When you access the website, our webserver logs your Internet Protocol (IP) address (a unique set of numbers that identifies one or more devices on a computer network), browser identifier and the time of access.

Our website uses cookies. 'Cookies' are small pieces of information sent by an organization to your computer and stored on your hard drive to allow that website to recognize you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. You can block cookies and similar technologies by configuring the functionalities of your internet browser.

Our website contains links and plugins to other third-party websites and we also participate on social media websites including, but not limited to Facebook, YouTube or Instagram. We may share content from websites such as these on our websites; however, we do not control the privacy practices of such websites. For further information, you should refer to the relevant website's privacy policy.

Our website provides access to some other services, including the option to register for our events. If you decide to use those services we may need to collect other information about you, which will vary dependent on what service you are accessing. For detailed information on data required for each service please contact us using email address specified in point 2.3.

12. Social media

For communication and information purposes, you can also use our social media channels, which include but are not limited to Facebook, Instagram and YouTube.

The use of our social media channels might lead to statistical data collection by social media platforms, for example by Facebook / Instagram sending us statistical data on likes, comments, etc. At the same time, Facebook / Instagram and other platforms can and usually do collect your personal data on their own responsibility and for their own purposes.

As far as social media platforms process your personal data at their own responsibility and for their own purposes, the processing of data follows the principles and policies established by them. Any request regarding this type of data protection should be directed to the social media platforms directly. Of course, you can also contact us using the email address specified in point 2.3 for assistance.

13. Storage Duration

We will store your personal data for as long as necessary to fulfil the purpose of processing, in particular as far as legal or contractual obligations exist to store data. Once you withdraw your consent or object to data processing, we will delete your data immediately, unless we need your data until the expiry of the legal period in which claims can be brought to court under civil law.

B. DATA PROCESSED IN RELATION TO DANCERS

As a dancer whose data is processed by and/or transferred to us, we would like to assure you that we take your privacy very seriously. In particular, we are aware of the sensitive nature of some of the personal data transferred to us. However, to be able to run our events and ensure fair competition, we are obliged to process such data.

This privacy policy is meant to explain to you how we process your data.

14. Data processed

We process the following personal data:

- First name
- Last name
- Birth Date
- Gender
- Country

15. The Purpose of the Processing

We process your data to enable your participation in our competitions and events. Moreover, we need this data to contact you / your country representative in case of uncertainties, administrative questions etc.

16. Legal basis for the processing

The legal basis for the processing is your voluntarily given consent according to Article 6 para 1 lit. a GDPR. Subsidiarily, the legal basis for the processing of your data is Article 6 para 1 lit. f GDPR, since the data is needed to fulfil our legitimate interest of working as an international dance federation with administrative and organizational duties in the field of dance.

17. Storage duration

We will store your personal data for as long as necessary to fulfil the purpose of processing, in particular as far as legal or contractual obligations exist to store data. Once you withdraw your consent or object to data processing, we will delete your data immediately, unless we need your data until the expiry of the legal period in which claims can be brought to court under civil law or in order to fulfil our duties and responsibilities as the international dance federation.